



Bharatiya Vidya Bhavan's
Sardar Patel College of Engineering
(Govt. Aided Autonomous Institute Affiliated to Mumbai University)
Bhavan's Campus, Munshi Nagar, Andheri (West), Mumbai - 400058.



**Minute of Board of Governors Meeting held on 21st August 2021 at
11.00 am via Google Meet Platform**

The following members were present for the meeting:

1. Dr. R. Sesha Iyer,
2. Dr. S. S. Mantha,
3. Mr. Suresh Mhatre,
4. Mr. Dinesh Deshpande
5. Prof. N. C. Shivaprakash,
6. Prof. Dr. B. N. Choudhary,
7. Prof. Dr. Yogesh Desai,
8. Dr. A. A. Bage,
9. Prof. Remadevi,
10. Prof. Dr. M. M. Murudi

Shri. Satish Tidke, Dy. Secretary, Higher & Technical Education, Adv. Asif Mulla, Dr. Arvind Ankalikar, Mrs. Vaishali Koparkar and Dr. Shivajirao Kadam were granted leave of absence.

Agenda Items:

1. To approve the minutes of previous BoG Meeting held on 20.01.2021

The minutes of the Board of Governors meeting held on 20.01.2021, were placed before the BoG.


Action taken: The minutes were approved by the BoG.

2. Introduction of new member in BoG - Dr. N. C. Shivaprakash, IISc Bangalore

The Member Secretary informed that Dr. Ranjan Banerjee, Dean SPJIMR, Mumbai has resigned from his position and in his place in the BoG of SPCE, Hon' Executive Secretary, Bharatiya Vidya Bhavan (BVB) has nominated, Dr. N. C. Shivaprakash, IISc Bangalore, as one of the Nominee of the BVB Trust.

On behalf of the Institution, the Member Secretary, thanked Dr. Ranjan Banerjee for his contribution and guidance during his tenure as BoG Member.

The Member Secretary introduced Dr. N. C. Shivaprakash to the BoG and Hon' Chairman BoG welcomed Dr. Shivaprakash on the BoG.


I/c. Principal
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Action taken: The information was noted by the BoG.

3. Update regarding appointment of Principal in the lien duration

The Member Secretary informed that as resolved in the BoG meeting held on 10.08.2020, the institute has initiated the process of appointment of Principal in the lien duration, in accordance with the terms and conditions mentioned the Govt. of Maharashtra Resolution dtd. 23.08.2010. However, vide GR dated 04.05.2020, Govt. of Maharashtra, has banned any new recruitments till further orders. Due to which, the permission from DTE and Govt. of Maharashtra to initiate the process of appointment of the Principal is awaited. The institute is following up with the DTE and Govt. of Maharashtra, regarding the same.

Action taken: The information was noted by the BoG.

4. Faculty and Staff Development

a. Regarding sponsorship to faculty for Ph. D. under QIP

i. The Member Secretary informed that Prof. Haseen Shaikh, Assistant Professor in Mechanical Engineering Dept. had joined IIT Bombay for pursuing Ph.D. under QIP since 6th January 2021 with permission from Govt. of Maharashtra. The institute has relieved him to join IIT Bombay to pursue Ph. D. after executing a bond with him as per rules and regulations of DTE and Govt. of Maharashtra. However, later on Prof. Haseen Shaikh decided to discontinue his Ph. D. due to personal reasons and also cancelled his admission at IIT Bombay. He has obtained NoC from IIT Bombay for the same. He has informed the Institute about cancellation of his Ph. D. admission and resumed his duties at the Institute since 20th April 2021. As per the terms and conditions in the relevant GRs and the bond executed; the institute has started the recovery of the salary paid to him during the period of study leave.

ii. The Member Secretary further informed that Prof. Divya T. A., Assistant Professor – Physics, is selected for Ph. D. Program at IIT Bombay under QIP. The Govt. of Maharashtra has permitted her to pursue Ph. D. under QIP at IIT Bombay, vide GR No. प्रतिनि-२०२१/प्र. क्र. (५६/२१)/तांशि-१, dated 23.07.2021. The Institute is awaiting the permission from DTE to relieve her to join IIT Bombay for Ph. D. Once the institute receives the permission from the DTE and Govt. of Maharashtra, she will be relieved to join IIT Bombay for Ph. D. after executing bond as per the Govt. norms.

Action taken: The information in a (i) and (ii) was noted by the BoG. In connection with matter in a (i), the BoG suggested that the Institute should periodically take the progress reports from the candidates sponsored for Ph. D. and place the same before the BoG and the DTE for information and necessary action, if any.

b. Status of internal promotion of supporting staff and roster approval

The Member Secretary further informed that, currently, out of 120 sanctioned posts of the supporting staff, 42 posts are vacant in the Institute. In order to fill these vacant posts, the institute has submitted the proposal for approval of roster to the University of Mumbai and also sought permission from the DTE. The DTE has informed that the posts, for which roster approval is not necessary, can be filled by the promotion of internal eligible candidates, by following the selection procedures laid down by the DTE.

The Member Secretary also informed that, Shri. S. R. Vinerkar, Head Clerk is now promoted as Office Superintendent with approval from DTE.

Action taken: The information was noted by the BoG. The BoG also suggested that to fill the vacant posts with the competent candidates, the Institute should advertise these posts where internal as well as external candidates can apply, and select the most deserving candidates.

5. Academic activities

The Member Secretary briefed the BoG about following academic activities:

- a. Academic Autonomy:** The University of Mumbai and UGC have conferred academic autonomy to the Institute for the first time from academic year 2010-11 to 2014-15 and 2010-11 to 2015-16, respectively. The academic autonomy was further extended by the University of Mumbai and UGC from academic year 2015-16 to 2020-21 and 2016-17 to 2021-22, respectively. The academic autonomy is due for renewal from academic year 2022-23. The Institute has submitted the proposal for the same to the UGC through University of Mumbai.
- b. NBA Accreditation:** The Mechanical and Civil Engineering UG Programs are accredited by NBA from academic year 2017-18 to 30.06.2022. The following PG Programs are accredited by NBA from academic year 2017-18 to 30.06.2021: Thermal Engineering, Machine Design and Construction Management. However, since institutions are not able to submit fresh applications for accreditation due to widespread of COVID-19 pandemic, the NBA has informed the institute to submit the pre-qualifiers alongwith necessary fee to consider extension of accreditation for PG programs till 30.06.2022. The Institute has also submitted the SAR and the requisite fee to the NBA. The Institute has submitted the pre-qualifiers to NBA for accreditation of PG Program in Structural Engineering, and the visit of NBA Expert Team is awaited.

However, since UG Program in Electrical Engineering does not satisfy minimum qualifying criteria of having 02 Professors in the Department or 01 Professor and 01 Associate Professor in the Department, this program is not eligible to submit the

pre-qualifiers for NBA accreditation. Consequently, the PG Program in Power Electronics & Power Systems is also not eligible to submit the pre-qualifiers for NBA accreditation.

- c. **NAAC Accreditation:** The Member Secretary also informed that institute has applied for NAAC Accreditation in the Academic Year 2019-20. The NAAC accreditation fee is paid on 12th Dec 2019. The Institutional Information for Quality Assessment (IIQA) is approved NAAC on 3rd Jan 2020. The visit of NAAC Peer Team is scheduled on 30th and 31st August 2021.
- d. **NIRF Ranking:** The Member Secretary informed that institute is ranked by MHRD in the band of 201 to 250 in the National Institutional Ranking Framework (NIRF) 2020. The results of NIRF-2021 are awaited.
- e. **R & D activities:** The Member Secretary briefed the BoG about progress of R & D activities during the academic year 2020-21 and placed a detailed statistics with of number of Ph. D. students, publications in national and international journals / conferences, patents filed and awarded, book chapters published, research grants received through various funding agencies and research projects undertaken, before the BoG.
- f. **Result analysis:** The Member Secretary presented the examination result analysis of all the departments' for academic year 2020-21 and its comparison of results with academic year 2019-20.
- g. **Academic activities:** The Member Secretary briefed the BoG that since the Govt. guidelines have not yet allowed the academic institutes to resume classes in the classroom-mode, the teaching-learning process in academic year 2020-21 continued through the online mode. To facilitate this, the Institute has subscribed to Google Suite, provided faculty members with the laptops and digital scribbling pads under TEQIP-III Project. The institute has also received SAMARTH ERP from NPIU, MoE, Govt. of India under TEQIP-III Project which will help institute to manage the administrative activities more effectively. The implementation of this ERP has already begun under the supervision of BoG Member, Mr. Suresh Mhatre. To facilitate preparations of NBA and for effective implementation of OBE, the institute has also procured OBE Software IonCUDOS under TEQIP-III. The Member Secretary also briefed the BoG that from academic year 2021-22, the institute proposes following academic reforms: Offering Major and Minor Certifications and credit-based Internship which are approved and the rules and regulations for the same are also framed by the Academic Board.
- h. **Training & Placement activities:** The Member Secretary informed that the T & P activities continued during the lockdown period in academic year 2020-21; however the placement rates are comparatively low this year. Till date, 47.54% students are placed through campus placements and 15.85% students have opted for pursuing higher education. The campus placements for 2021 batch are still going on. The T & P Office has conducted 200 hrs. of GATE Training and the Institute reimbursed the

GATE examination fee to the students under TEQIP-III Project. This has helped the institute to achieve the GATE qualifying percentage of 47% (the national average is of 17%). The T & P Office has also conducted 50 hrs. Employability Skill Training, Skill-based Certification programs with Tata Power Skill Development Institute, which has helped to enhance the Employability Skills of the students.

Action taken:

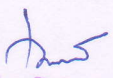
The information about points **(a), (c), (d), (e), (g)** given above were noted by the BoG.

The information in point **(b)** was also noted by the BoG. However, considering the importance of accreditation of UG and PG programs in Electrical Engineering Department (EED), the BoG instructed the Member Secretary to initiate the process of nominating tenure based (contractual/ad-hoc) Management Nominated Professor for the period of 3 years or till the time the Department gets Professor on account of CAS promotions, whichever is earlier, in the EED to satisfy the eligibility criteria of submitting a pre-qualifier for NBA accreditation, with reference to following terms & conditions:

- i. The institute may publish an advertisement on the Institution website or local newspapers and invite applications from eligible candidates.
- ii. Institute may give preference to the candidate sponsored by the Industry as Industry Sponsored Chair Professor.
- iii. If the nominated candidate is incumbent Associate Professor from the Institute, the difference in the salary may be paid from the Institute IRG. However, the candidate has to refund this excess salary drawn to the Institute as and when he/she receives the arrears on account of promotion as Professor under CAS from DTE, with retrospective effects. If the difference in the salary is sponsored by any Industry, the same need not be refunded by the candidate.
- iv. If the nominated candidate is retired from government services, the difference in the salary and current pension may be paid as an honorarium to the candidate from the Institute IRG or Industry Sponsorship.

The BoG also suggested constituting a committee for appointment of the Professor in the EED as follows:

Dr. N. C. Shivaprakash, Member BoG, SPCE	: Convener
Dr. B. N. Chaudhary, Member BoG, SPCE	: Technical Expert
An academician of rank Professor from IIT Bombay	: Technical Expert
An academician of rank Professor from eminent Institute	: SC/ST Representative
A representative of DTE	: Member
A representative of University of Mumbai	: Member
Principal of the Institute	: Member Secretary


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The BoG also authorized Hon' Chairman to take necessary decisions on behalf of BoG, in this matter to expedite the process of appointment of the Professor in EED.

Regarding point (f), the BoG appreciated that the results for the academic year 2020-21 are better than 2019-20 and informed the Member Secretary that the Institute should maintain the similar results when the normal functioning of the institute resumes after the pandemic.

Regarding point (h), the BoG appreciated the students' performance in the GATE-2021 and the efforts taken by Prof. Ushma Shah, GATE Coordinator and Dr. Rahul Dahatonde, T & P Officer, for GATE Training.

6. Regarding Change of HoDs

The Member Secretary informed that the Head of Electrical and Civil Engineering Departments have completed 3 years as HoD.

Action taken: The information was noted by the BoG however, considering the fact that the Institute is applying for NBA Accreditation and have sent the proposal to UGC for extension of Autonomy, the BoG resolved that the current HoDs may be given an extension of 1 year from the date of this meeting and the matter may be reviewed again after this duration.

7. Budget and updates regarding financial status

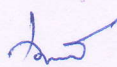
The Member Secretary placed the budget and the expenditure details of all the departments and sections for financial year 2020-21 and the proposed budget for financial year 2021-22 before the BoG.

Action taken: The information regarding the budget and the expenditure for financial year 2020-21 was noted and the proposed budget for financial year 2021-22 was approved by the BoG, alongwith the auditors observations and notes, if any, after the internal and statutory audit of the financial statements.

8. Update regarding current status of SAMARTH ERP

The Member Secretary informed the BoG that as a part of TEQIP-III Project, SPCE is one of the first 20 institutes across India, selected by NPIU for implementation of NoN-SaaS SAMARTH ERP System as Self-Hosted and Self-Managed Model. This SAMARTH ERP is provided at free of cost to the Institute by MoE. Our BoG Member Mr. Suresh Mhatre is nominated as a Mentor for this project and he is closely monitoring the progress of implementation of SAMARTH ERP at the Institute.

Mr. Suresh Mhatre briefed BoG that the following activities are completed till date:

-  - Institute organigram created
- 17 organization unit types, 31 organization units

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- 40 institutional designations
- 83 user-ids created for faculties and staff of office sections
- Following modules are studied and documentation created:
 - Fee management, Academic / Program management, Budget and Payroll management, Training & Placement, RTI, File management and tracking
- One academic program set up for implementation of examination (grading and assessment) module

He further briefed the BoG that following are the activities scheduled for next 3 months:

- Input of academic, research and career details by individual faculty under their login (completion by 30th Sept 2021)
- Input examination data for current semester (completion by 30th Sept 2021)
- Setting up Financial and other important modules and its data entry (completion by 30th Nov 2021)
- Integration of Samarth ERP with OBE software - IonCUDOS (completion by 30th Nov 2021)

Action taken: The information was noted by the BoG.

9. Updates regarding TEQIP-III Project

The Member Secretary informed that the Institute received funding of Rs. 7.00 Crore from the World Bank through MoE in the TEQIP-III Project and has already utilized the entire funding by 31st March 2021. The Institute participated in the sub-component 1.3 in this project and has mentored Rewa Engineering College, Rewa (Madhya Pradesh) under twinning arrangement. The institute has achieved scores of 1.51, 1.20 and 1.17, on a scale of 1.00 to 3.00 (1.00 being the best score) in the performance audit of 3 successive academic years, 2017-18, 2018-19 and 2019-20, which shows improvement in the performance of the institute during successive years. The Institute has also achieved Twinning Score of 2.17; 1.00 and 1.00 in these 3 academic years. The institute has received 12 digital boards from NPIU over and above the PLA of Rs. 7.00 Crore under 'Operation Digital Board' project of the MoE. The internal and statutory audits of this project have been completed from time to time as per NPIU and the World Bank guidelines and the audit reports are uploaded on the Institute website and also shared with the NPIU and the World Bank for their review. The institute has not received any unfavourable remarks / observations from the auditors in any of the audits. The project is concluding by 31st Sept 2021.

Action taken: The information was noted by the BoG. The BoG congratulated the Institute for successfully completing the TEQIP-III Project. The Dr. N. C. Shivaprakash informed the BoG that as a Performance Auditor of the Institute for TEQIP-III project, he has observed Dr. Rahul Dahatonde, TEQIP-III Coordinator, very closely and has found him as one of the proactive, committed and dedicated TEQIP Coordinators across all TEQIP Institutes in India. He extended his sincere appreciations for Dr. Dahatonde for his commendable efforts and contribution in successful implementation of TEQIP-III

Project. Mr. Suresh Mhatre and Hon' Chairman BoG also placed their appreciations on record for Dr. Dahatonde and entire TEQIP-III Team.

10. Regarding acceptance of resignation of Prof. M. M. Maniyar, Lecturer, Structural Engg. Dept.

The Member Secretary informed that Prof. M. M. Maniyar was working in the Institute since 12.01.1998 as Assistant Professor, Structural Engineering Department. DTE has approved his appointment vide letter dated 23.09.2004.

Prof. Maniyar was deputed by the Institute from 06.07.2006 to 05.07.2009 to pursue his Ph. D. at SGSITS, Indore. He resumed his duties at the Institute from 10.11.2008. He worked with the Institute for 10 months after that. After that he applied for earned leave from 02.09.2009 to 25.09.2009 for medical reasons. However, his leave was not approved by the HoD of Structural Engineering Department and Principal of the Institute.

Vide his letter dated 04.10.2009, he has requested to accept his resignation or voluntary retirement or leave without pay w.e.f. 01.11.2009. Since then, w.e.f. 01.11.2009, Prof. M. M. Maniyar is absent from his duties at the Institute without permission of the Institute.

The Chairman, BoG, SPCE has accepted the resignation of Prof. M. M. Maniyar w.e.f. 01.11.2009. The Institute has forwarded his resignation to the Joint Director, DTE vide letter dated 11.02.2020 and requested to accept the same subject to the recovery of the expenses incurred on his salary during the period of his deputation for Ph. D. The Regional Office of DTE vide their letter dated 27.08.2020 has forwarded the resignation of Prof. M. M. Maniyar, w.e.f. 01.11.2009, to the DTE for further necessary action. Subsequently, DTE had sought clarification from the Institute regarding some queries vide their letter dated 31.03.2021, to which the Institute has replied on 25.06.2021. The further communication in this regard is awaited from the DTE.

Action taken: The information was noted by the BoG. It was resolved that the Member Secretary to follow up with the DTE regarding this matter and after acceptance of the resignation of Prof. M. M. Maniyar by the DTE, the process to fill the post becoming vacant due to his resignation, should be initiated as early as possible to avoid academic loss to the students.

11. Extension of 11 months period regarding Caste Validity Certificate of ST Category staff in the Institute

The Member Secretary informed that the staff members who are belonging to ST Category need to provide Caste Validity Certificate as per the norms of the Govt. of

Maharashtra. However, vide their GR dated 24.12.2019, Govt. of Maharashtra has informed that the ST Category staffs who have not yet submitted the Caste Validity Certificate should be treated as excess staff. The process to fill the posts against these staff can be initiated after Govt. of Maharashtra guidelines in this regard.

This excess staff may be continued in the service with regular salary till 11 months from 01.01.2020. The Govt. of Maharashtra vide GR dated 27.11.2020 further extended the services of these staff for 11 months. The Member Secretary informed that there are six staff members in the Institute who belong to the ST Category. The Institute is waiting for further guidelines from DTE or Govt. of Maharashtra in this regard.

Action taken: The information was noted by the BoG. It was resolved that the Institute should follow the guidelines issued by the DTE or Govt. of Maharashtra in this regard.

12. Any other matter

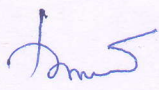
- i. *Discussion regarding revision of Vision and Mission statement of the Institute:* The Member Secretary placed the current Vision and Mission statement of the Institute before BoG for considering the revision in the same.

Action taken: The information was noted by the BoG. After deliberation, the BoG resolved that as of now, there is no change necessary in the Vision and Mission statement of the Institute.


The meeting concluded with votes of thanks by the Member Secretary.

Place: Mumbai

Date: 21.08.2021


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APPROVED


(Dr. R. Sesha Iyer)
Chairman
Board of Governors
SPCE